



*Bradford Engineering B.V., a Bradford Space subsidiary, is a Netherlands based supplier of Attitude and Orbit Control Systems (AOCS), Propulsion, Avionics and Thermal solutions for spacecraft. To come along with the growth of the Company, we are seeking a:*

## **Purchasing & Procurement Responsible**

For the product lines of

### **BRADFORD ENGINEERING**

We are looking for a Purchasing & Procurement Responsible to join Bradford Engineering B.V., a Bradford Space subsidiary, based in the Netherlands and manufacturer of products for the space industry all around the world.

#### **Your role**

The Purchasing & Procurement Responsible is responsible for all primary process related to production, facility needs relating to Purchasing & Procurement Management and Inventory Management. The function relates to the support of the primary process:

- Purchasing skills and negotiation of contracts with suppliers.
- Prioritization of tasks in order to achieve objectives.
- Making sure of capabilities of the selected supplier to achieve Projects objectives.
- Challenging internal customers and external suppliers regarding flow down of requirement, planning, cost and quality.
- Proposing the best utilization (optimization) of the unused stock in a monthly stock plan.

The role consists of a considerable variety of tasks amongst which, operational, administrative, commercial, business and analytical aspects, calculation of qualitative and quantitative needs for a project and/or support to project administration and evaluating the production and/or program performance on the basis of factual analysis.

Supporting tasks may be related to series production and project-oriented activities at a supplier. Budgetary results are reported to the Site Director and the Operations Office Manager on a monthly basis.

#### **Key responsibilities Purchasing & Procurement Responsible**

- Responsible for an effective purchasing and procurement process :
  - Purchasing
    - Supporting the Risk Management Process for Supplier selection
    - Record the need and propose an acquisition strategy
    - Send RFQ to suppliers
    - Evaluate the suppliers response and negotiate with the selected ones
    - Prepare and send the PO/Contract

- Logistics
- Procurement
  - Manage supplier deliverables per PO/Contract up to the acceptance of delivered goods
  - Assess the supplier performance
  - Assess the Purchasing & Procurement performance
- Develop and maintaining of a good long term supplier relationship
- Responsible for lead time, Long Term Agreements with Suppliers, (new) supplier selection and rating and identification of a 2<sup>nd</sup> source supplier strategy
- Inventory Management
  - Leading the Warehouse team
  - Managing the Company and Projects stock
  - Executing of the MOQ plan
  - Creating the Monthly stock plan
  - Managing the Critical items (due date related)
  - Managing the refurbishment of articles with expiration dates without impact for the Company

#### **Essential skills**

- Accurate
- Proficiency in Dutch (mandatory)
- Proficiency in English (B2)
- Mechanical Background and ability to read drawings
- Working experience with a ERP system using MRP
- Strong communication skills.
- Proficiency in MS office
- Structured and efficient way of working but flexible

#### **Strongly valued/desired skills**

- Experience procurement of Mechanical parts
- Experience in procurement of high level Electronic parts
- Driving license and willingness to travel on occasional basis.

#### **What we can offer in return**

We offer a varied job, where all days are different, in an exciting industry where you play a big part, in the provision of solutions for satellites on a global market, with a generous number of holiday days and a very international working environment, with colleagues from the four corners of the World.

#### **Duty station**

Heerle, the Netherlands, with occasional travel needed.

Heerle is located few minutes from Roosendaal and Bergen op Zoom, 30-minute drive from Breda and Dordrecht, and 50 km from Rotterdam and Antwerp. Possibility to live in Belgium while working at Bradford.

The role is open to candidates of any age, gender, orientation, that have or can get work authorization within the EU.

Is this you? If so, drop us an email:

[careers@bradford-space.com](mailto:careers@bradford-space.com)

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